



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: ...Schiller UK Ltd.....

Publication date:01/01/2026.....

Commitment to achieving Net Zero

Schiller UK Ltd is committed to achieving Net Zero emissions by 20**50**.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2023	
Additional Details relating to the Baseline Emissions calculations.	
<i>Schiller UK have not previously assessed or reported emissions, therefore 2023 will be the baseline year for measurement. Schiller UK expanded our headcount to 16 people moved to a bigger premises in 2024 which resulted in an increased Carbon footprint when compared to 2023 (9 headcount).</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	2
Scope 2	0.3
Scope 3 (Included Sources)	35.1
Total Emissions	37.4

Current Emissions Reporting

Reporting Year: 2025	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	3.7
Scope 2	7.3
Scope 3 (Included Sources)	42.5
Total Emissions	53.5

Emissions reduction targets

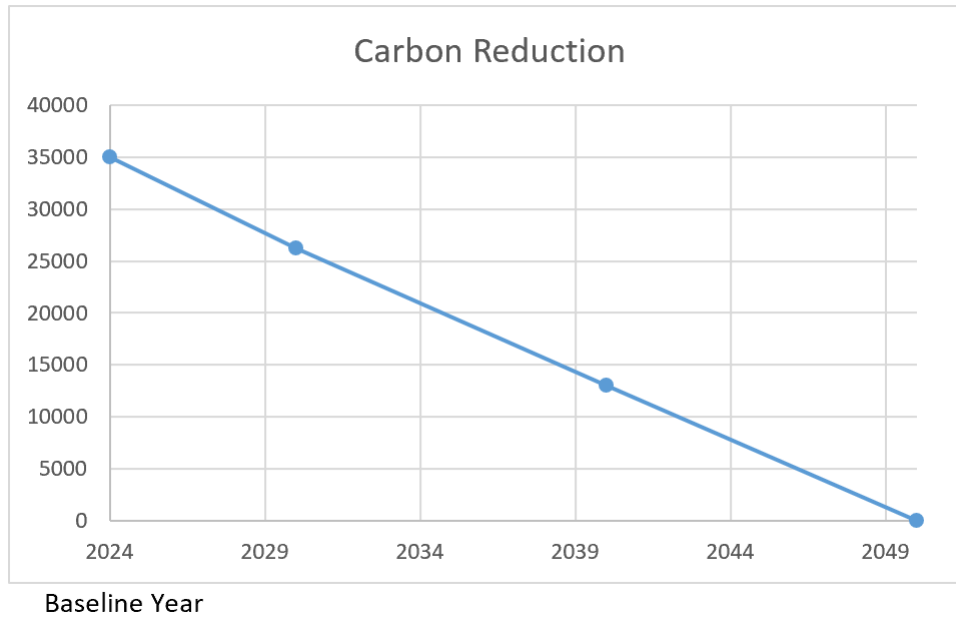
At present Schiller UK are a relatively small organisation comprising of 17 people. 2024 will resulted in the organisation expanding its workforce by 50% with the move to bigger premises to accommodate both more staff and warehousing. As below, we have started to introduce sustainability measures in all aspects of our business. Our target will be to reach net zero by 2050

SCHILLER is committed to the protection of the environment and the sustainable use of resources. We have included our company statement document within our submitted documentation - 'Environmental Policy_EN_V 2022-09-16 (2)' and 'Certificate ISO 14001 v 2015'

PROTECTION OF THE ENVIRONMENT

- *SCHILLER is committed to the protection of the environment and the sustainable use of resources:*
- *We have established an Environmental Management System (EMS) in accordance with ISO 14001.*
- *We pledge to fulfil our compliance obligations.*
- *We integrate the EMS requirements into our core business processes.*
- *We set objectives that are compatible with the strategic direction and the context of our organization.*
- *We aim to prevent pollution and dispose waste in a safe, reasonable manner.*
- *We actively promote recycling in our facilities.*

Progress against these targets – 2023 is our Base Year:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

2023 will be the baseline year for the start of our Carbon reduction plans. Projects such as Electric vehicles for our Engineers are in progress in 2024/2025 at which time we will be able to demonstrate Carbon reduction values compared to our baseline year. However, as above however, Schiller UK may move to a larger premises which may affect how we can demonstrate reduction. 2024 may see a reset in our baseline year.

Schiller are ISO 14001 accredited ensuring that during equipment development and manufacturing environmental concerns are addressed at all stages.

When specifying the system architecture, attention is paid to the following environmental aspects:

- *Material selection*
- *Energy consumption*
- *Waste generation*
- *Emissions*

Schiller UK are promoting the personal lease of Electric vehicles for our Engineers and Sales staff and this recommendation has already been taken by one of our Engineers.

In the future we hope to implement further measures such as:

Schiller UK have moved to sustainable renewable energy suppliers. The offices are now equipped with video conferencing facilities to reduce the requirement for our staff to travel to customer meetings. We will be introducing a recycling policy for all waste produced and investing in energy efficient office equipment.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



.....John Milsom, UK General Manager.....

Date: ...01/01/2026.....

⁴<https://ghgprotocol.org/corporate-standard>

⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>